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# | Pravilnik o standardu usluga arhitekata u području gradnje

Tuheljske toplice, 03. travnja 2025.



## CILJEVI IZRADE PRAVILNIKA:

- 1. ZAŠTITA TRŽIŠTA ARHITEKTONSKIH USLUGA**
- 2. ZAŠTITA AUTORSKIH PRAVA ARHITEKATA**
- 3. UJEDNAČENOST KVALITETE USLUGA**
- 4. ZAŠTITA OD NELOJALNE KONKURENCIJE**
- 5. KONTROLA KVALITETE USLUGA ARHITEKATA**
- 6. KVALITETA, TRAJNOST, SIGURNOST GRADNJE**

## Pravilnik o cijenama usluga

(HKAIG, 1999.)

1. VRIJEDNOST USLUGE
2. SADRŽAJ USLUGE
3. TROŠKOVI GRADNJE

The screenshot shows the homepage of the HOAI.de website. The header features a large yellow hard hat icon against a blurred background of a modern office interior. The main title 'HOAI.de' is displayed in large white letters. Below it, the text reads: 'Services, Informationen und Fortbildung zur HOAI und zum Bau- und Architektenrecht.' A prominent section titled 'Unsere Leistungen auf einen Blick' is shown, featuring four cards with icons and text: 'HOAI Rechner' (calculator icon), 'HOAI Forum' (forum icon), 'HOAI Experten' (person icon), and 'Gesetze und Recht' (scales of justice icon). Each card has a brief description below its title.

HOAI Rechner	HOAI Forum	HOAI Experten	Gesetze und Recht
Honorarberechnung nach HOAI mit unserem kostenlosen Honorarrechner.	Diskussionsforum zur HOAI und zum Architekten- und Ingenieurvertragsrecht.	Verzeichnis für Architekten, Ingenieure, Honorar- und Bausachverständige und Rechtsanwälte.	Gesetzesseite zur HOAI, BOB und VOBl/B sowie aktuelle Informationen.

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2020

# AGENCIJA ZA ZAŠTITU TRŽIŠNOG NATJECANJA

**Postupak ocjene odluke o cijenama  
usluga ovlaštenih arhitekata radi  
utvrđivanja narušavanja tržišnog  
natjecanja...**

**11. srpnja 2011.g.**



REPUBLIKA HRVATSKA  
AGENCIJA ZA ZAŠTITU  
TRŽIŠNOG NATJECANJA

CROATIAN COMPETITION AGENCY

Klasa: UP/I 030-02/2011-01/035  
Urbroj: 580-05-11-74-3  
Zagreb, 11. srpnja 2011.

Datum prijave:	14.07.2011.
Podjeljeno na:	član.
010-07/11-01/8	
Uradbeni broj:	ZZAS - 11-1
Potpis predstavnika:	[Signature]

Hrvatska komora arhitekata  
g. Tomislav Čuković, predsjednik

Ulica grada Vukovara 271  
10000 Zagreb

Predmet: AZTN protiv Hrvatske komore arhitekata  
- narušavanje tržišnog natjecanja sklapanjem zabranjenog sporazuma  
- zaključak o pokretanju postupka; dostavlja se

Poštovani,

U privitku Vam dostavljamo zaključak klasa: UP/I 030-02/2011-01/035, urbroj: 580-05-11-74-2, od 5. srpnja 2011., kojim se pokreće postupak ocjene odluke o cijenama usluga ovlaštenih arhitekata donesene od strane Hrvatske komore arhitekata, sa sjedištem u Zagrebu, Ulica grada Vukovara 271, radi utvrđivanja narušavanja tržišnog natjecanja sklapanjem zabranjenog sporazuma u smislu članka 8. Zakona o zaštiti tržišnog natjecanja («Narodne novine», broj 79/09).

S poštovanjem,

Predsjednica Vijećnika HRVATSKE KOMORE  
za zaštitu tržišnog natjecanja

mr. sc. Olgica Špever



Pravitač:

- Zaključak klasa: UP/I 030-02/2011-01/035, urbroj: 580-05-11-74-2, od 5. srpnja 2011.

# AGENCIJA ZA ZAŠTITU TRŽIŠNOG NATJECANJA

## Završno stručno mišljenje

05. travnja 2012.g.

Stoga je Agencija mišljenja, da je HKA obvezna u razumnom roku donijeti svoj cjenik, koji bi, uz uvažavanje specifičnosti djelatnosti ovlaštenih arhitekata, bio u cijelosti usklađen sa Zakonom o zaštiti tržišnog natjecanja.

II. Pravilnik o cijenama usluga uređuje obračun naknade za rad arhitekata i inženjera (izvršitelja) za poslove izrade dokumenata prostornog uređenja, izrade projekata i tehničkog savjetovanja investitora i nadzora nad gradnjom, a oblici utvrđivanja naknada su najniže i najviše stope naknade utvrđene tablicama, najniži i najviši postoci cijene usluga utvrđeni tablicama, fiksni iznosi naknade za ostale usluge (u pravilu 5% od ukupne cijene projekta) te vremenska naknada (u utvrđenom najnižem i najvišem iznosu za svaki sat). Nadalje, u slučaju rekonstrukcije, ako naručitelj ugovara samo jednu fazu, ako izvedbeni projekt izrađuje projektant koji nije izradio glavni projekt i sl. naknada se povećava za utvrđeni postotak.

Agencija dalje navodi da s aspekta prava i politike tržišnog natjecanja nije poželjno niti primjereno kvalitetu usluge vezati isključivo uz njezinu cijenu, budući da je cijena usluge rezultat troškova i očekivane dobiti svakog ovlaštenog arhitekta. Štoviše, cijene bi trebale odražavati znanje i vještina, efikasnost i troškove (broj zaposlenika, broj ureda, reprezentativnost ureda, opreme i.t.d.), čak i stručni ugled arhitekta, a ne biti vezane samo uz vrijednost radova ili usluge. Konkretno, svakom bi arhitektu trebalo omogućiti da u dogovoru s naručiteljem samostalno odredi cijenu, neovisno o konkurentima. Pri tom, preporučene cijene mogле bi se temeljiti na razmijenjenim informacijama o trendu cijena određenom razdoblju ili na objavljenim podacima o povjesnim cijenama neovisnih udruža ili organizacija, a nikako ne bi smjele odražavati namjeru strukovne organizacije kojoj je cilj usklađivanje ponašanje njezinih članova na tržištu.



**Pravilnik o standardu usluga arhitekata**

(HKA, 2013.)

**Pravilnik o standardu usluga ovlaštenih inženjera  
građevinarstva**

(HKIG, 2013., 2022)

**Pravilnik o standardu usluga Hrvatske komore inženjera  
elektrotehnike**

(HKIE, 2013.)

**Pravilnik o normativu usluga ovlaštenih inženjera  
strojarstva**

(HKIS, 2013.)



## **Pravilnik o standardu usluga arhitekata**

**(HKA, 2013.)**

- 1. PROSTORNO PLANIRANJE**
- 2. GRADNJA**
- 3. ELABORATI**

Pravilnik o standardu usluga arhitekata

(HKA, 2013.)

Pravilnik o standardu usluga arhitekata u području gradnje

(HKA, 2025.)

- 1. PROSTORNO PLANIRANJE**
- 2. GRADNJA**
- 3. ELABORATI**

# **Standard usluga arhitekata - ACE**

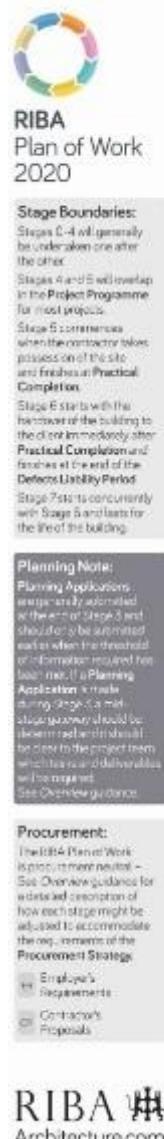
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## **SCOPE OF SERVICES**

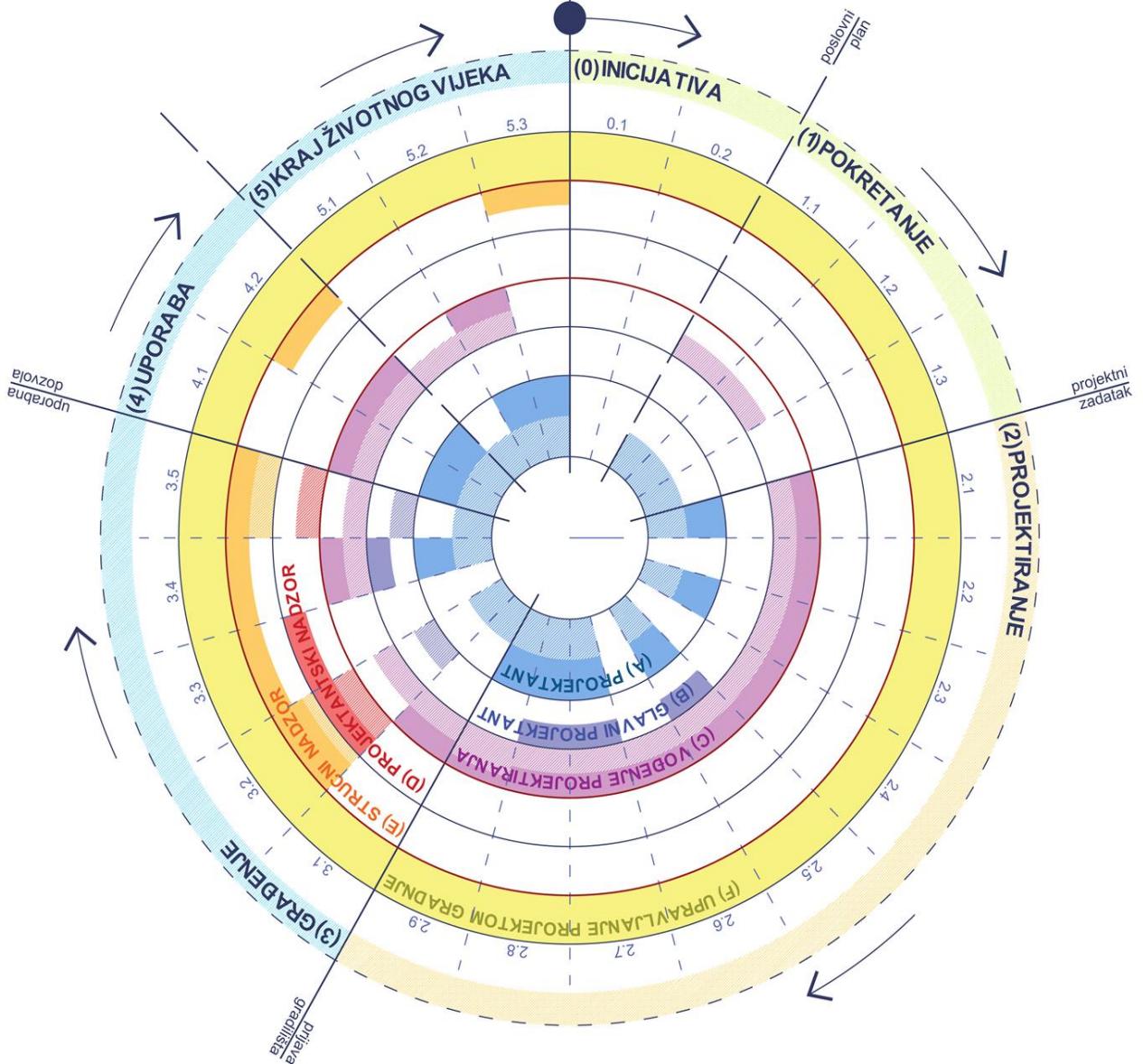
**OVERVIEW OF SERVICES**  
Overview of services that architects can provide over the span of a building project.

# Standard usluga arhitekata - RIBA



Stage	Strategic Definition	Preparation and Briefing	Concept Design	Spatial Coordination	Technical Design	Manufacturing and Construction	Handover	Use
Project spans from Stage 1 to Stage 8; the outcome of Stage 0 may be the decision to initiate a project and Stage 7 covers the ongoing use of the building.								
<b>Stage Outcome</b> at the end of the stage	The best means of achieving the Client Requirements confirmed.	Project Brief approved by the client and confirmed that it can be accommodated on the site.	Architectural Concept approved by the client and aligned to the Project Brief. <small>The client confirms “Sect 2 and 3” of the Architectural Concept</small>	Architect, structural and engineering information spatially Coordinated.	All design information required to manufacture and construct the project completed.	Manufacturing, construction and Commissioning completed.	Building handed over; Aftercare initiated and Building Contract concluded.	Building used, operated and maintained efficiently.
<b>Core Tasks</b> during the stage	<p>Prepare Client Requirements Develop Business Case for website options including review of Project Risks and Project Budget</p> <p>Review options that finalise Client Requirements</p> <p>Review Feedback from previous projects</p> <p>Undertake Site Appraisals</p> <p>Propose Project Programme Propose Project Execution Plan</p>	<p>Propose Project Brief including Project Outcomes and Sustainability Outcomes, Quality Aspirations and Spatial Requirements</p> <p>Undertake Feasibility Studies</p> <p>Agree Project Budget</p> <p>Source Site Information including Site Surveys</p> <p>Undertake Design Reviews with client and Project Stakeholders</p> <p>Propose Stage Design Programmes</p>	<p>Propose Architectural Concept incorporating Strategic Engineering Requirements and aligned to Cost Plan, Project Strategies and Outline Specification</p> <p>Agree Project Brief Deregulations</p> <p>Undertake Design Reviews with client and Project Stakeholders</p> <p>Initial Change Control Procedures</p> <p>Propose Stage Design Programmes</p>	<p>Undertake Design Studies, Engineering Analysis and Cost Exercises to test Architectural Concept resulting in Spatially Coordinated design aligned to updated Cost Plan, Project Strategies and Outline Specification</p> <p>Initial Change Control Procedures</p> <p>Propose Stage Design Programmes</p>	<p>Develop architectural and engineering technical design</p> <p>Prepare and coordinate design team Building Systems Information</p> <p>Prepare and integrate special subcontractor Building Systems information</p> <p>Undertake Construction Programme</p> <p>Issue Construction Quality Requests as required</p> <p>Initial Change Control Procedures</p> <p>Propose Stage Design Programmes</p>	<p>Final Site Logistics</p> <p>Minimise Building Systems and construct building</p> <p>Monitor progress against Construction Programme</p> <p>Issue Construction Quality Requests as required</p> <p>Undertake Commissioning of building</p> <p>Propose Building Manual</p>	<p>Hand over building in line with Plan for Use Strategy</p> <p>Undertake review of Project Performance</p> <p>Undertake Formal Commissioning</p> <p>Review defects</p> <p>Complete initial Aftercare tasks including light touch Post Occupancy Evaluation</p>	<p>Implement Facilities Management and Asset Management</p> <p>Undertake Post Occupancy Evaluation of building performance in use</p> <p>Verify Project Outcomes including Sustainability Outcomes</p>
<b>Project Strategies might include:</b> <ul style="list-style-type: none"> <li>- Financial</li> <li>- Cost</li> <li>- Risk</li> <li>- Health and Safety</li> <li>- Inclusive Design</li> <li>- Environment</li> <li>- Plus for Use</li> <li>- Procurement</li> <li>- Sustainability</li> </ul> <small>See RIBA Plan of Work 2020 for a detailed description of Project Strategies</small>	<p>In a change team comprised of Stage 0 to Stage 12, clients advise on key decisions to the client team to determine what changes the client wants to make during the project.</p>							
<b>Core Statutory Processes</b> during the stage	Strategic appraisal of Planning considerations	Source pre-application Planning Advice Initiate collation of health and safety Pre-construction Information	Obtain pre-application Planning Advice Agree route to Building Regulations compliance Option submit and/or Planning Application	Review design against Building Regulations Prepare and submit Planning Application	Submit Building Regulations Application Decommission planning conditions Prepare Construction Phase Plan Submit form E10 to HSE if applicable	Carry out Construction Phase Plan Comply with Planning Conditions related to construction	Comply with Planning Conditions as required	Comply with Planning Conditions as required
<b>Procurement</b> Traditional Route	Design & Build 1 Stage Design & Build 2 Stage Management Contract Construction Management Contractor led	Appoint architect Appoint contractor Appoint consultant Appoint subcontractor Appoint supplier	Appoint architect Appoint contractor Appoint consultant Appoint subcontractor Appoint supplier	Pre-contract and post-agreement Appoint architect Appoint contractor Appoint consultant Appoint subcontractor Appoint supplier	Pre-contract and post-agreement Appoint architect Appoint contractor Appoint consultant Appoint subcontractor Appoint supplier	Pre-contract and post-agreement Appoint architect Appoint contractor Appoint consultant Appoint subcontractor Appoint supplier	Pre-contract and post-agreement Appoint architect Appoint contractor Appoint consultant Appoint subcontractor Appoint supplier	Pre-contract and post-agreement Appoint architect Appoint contractor Appoint consultant Appoint subcontractor Appoint supplier
<b>Information Exchanges</b> at the end of the stage	Client Requirements Business Case	Project Brief Feasibility Studies Site Information Project Budget Project Programme Procurement Strategy Responsibility Matrix Information Requirements	Project Brief Deregulations Signed off Stage Report Project Strategies Updated Outline Specification Updated Cost Plan Planning Application	Signed off Stage Report Project Strategies Updated Outline Specification Updated Cost Plan Planning Application	Manufacturing Information Construction Information Final Specifications Read-off Project Strategies Building Regulations Application Asset Information	Building Manual including Health and Safety File and Fire Safety Information Final Specifications Read-off Project Strategies Building Regulations Application Asset Information	Feedback on Project Performance First Certificate Feedback from light touch Post Occupancy Evaluation	Feedback from Post Occupancy Evaluation Updated Building Manual including Health and Safety File and Fire Safety Information as necessary

# Standard usluga arhitekata – HKA 2025. (NN 48/2025)





**Standard  
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arhitekata –  
HKA 2025.  
(NN 48/2025)**

- A    **VRIJEDNOST USLUGA**
- B    **TROŠKOVI GRAĐENJA**
- C    **DETALJNI SADRŽAJ I KVALITETA USLUGE**

# Standard usluga arhitekata – HKA 2025. (NN 48/2025)

A

## VRIJEDNOST USLUGA

### GLAVA I

- OPĆE ODREDBE

### GLAVA II

- VRIJEDNOST USLUGA  
- VRIJEDNOST NAKNADA ZA AUTORSKA PRAVA

### GLAVA III

- USLUGE I POSLOVI ARHITEKATA U PODRUČJU  
GRADNJE

### GLAVA IV

- PRIJELAZNE I ZAVRŠNE ODREDBE



**Standard  
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HKA 2025.  
(NN 48/2025)**

**B      TROŠKOVI GRAĐENJA**

**PRILOG 1      - NAČIN ODREĐIVANJA VRIJEDNOSTI GRAĐENJA**



**Standard  
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HKA 2025.  
(NN 48/2025)**

C

**DETALJNI SADRŽAJ I KVALITETA USLUGE**

PRILOG 2

- OPIS POSLOVA I USLUGA

PRILOG 3

- STANDARD OPREMANJA ARHITEKTONSKIH  
PROJEKATA

# Standard usluga arhitekata – HKA 2025. (NN 48/2025)

## VRIJEDNOST OSNOVNE USLUGE

$$C = Ns \times Cs$$

$$Ns = m \times I^n$$

<b>Ns</b>	...	broj norma sati
<b>Cs</b>	...	cijena norma sata izvršitelja usluge
<b>m</b>	...	vrijednost navedena u Pravilniku
<b>n</b>	...	vrijednost navedena u Pravilniku
<b>I</b>	...	vrijednost ukupnih proračunskih troškova građenja na dan izrade ponude

# Standard usluga arhitekata – HKA 2025. (NN 48/2025)

## VRIJEDNOST OSNOVNE USLUGE

**NORMA SAT** je prosječna cijena sata rada na pružanju usluge svih uključenih u projekt

**NORMA SAT** sadrži:

- 1. sve naknade i bruto plaće**
- 2. licence za programsku opremu**
- 3. amortizaciju računalne i druge opreme**
- 4. najamnine ili amortizaciju prostora**
- 5. putne troškove**
- 6. osiguranja**
- 7. troškove za administraciju**
- 8. troškove za računovodstvo, knjigovodstvo i sl.**
- 9. režijske troškove**
- 10. poreze**
- 11. dobit**



**Standard  
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arhitekata –  
HKA 2025.  
(NN 48/2025)**

## **PROSJEČNA CIJENA NORMA SATA U 2023. G.**

**(ISPITIVANJE PROMOCIJA PLUS 2024. G.)**

**37 € / Ns**

**40,95 €**

**37,06 €**

**16,83 €**

*Ovlašteni projektanti: ovlašteni arhitekti ili ovlašteni inženjeri drugih struka*

*Suradnici ovlaštenih projektanata: Tehnički crtači i ostali suradnici arhitekti ili inženjeri drugih struka sa sličnom kvalifikacijom (SSS)*

# Standard usluga arhitekata – HKA 2025. (NN 48/2025)

## VRIJEDNOST NAKNADA ZA STJECANJE PRAVA PRERADE AUTORSKOG DJELA ARHITEKTURE

$$Npp = sNs \times pCs \times Kn$$

Npp	...	naknada za stjecanje prava prerade
sNs	...	srednja vrijednost broja norma sati
pCs	...	primjenjiva cijena sata koju arhitekt ili drugi autor ugovara za ustupanje prava iskorištavanja preradom
Kn	...	koeficijent naknade prava prerade

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**HVALA NA PAŽNJI**